

## **70631 Social Service General Requirements**

### **(a)**

The social service to be provided shall be planned and developed in consultation with the administration, medical staff, nursing staff and other staff as appropriate.

### **(b)**

The responsibility and the accountability of the social service to administration and medical staff shall be defined.

### **(c)**

Written policies and procedures shall be developed and maintained by the person responsible for the service in consultation with other appropriate health professionals and administration. Policies shall be approved by the governing body. Procedures shall be approved by the administration and medical staff where such is appropriate.

### **(d)**

When the patient receives social service appropriate entries and progress notes shall be included in the patient's medical record.

### **(e)**

Social service staff shall be involved in orientation and in-service training of the staff to assist in identifying social and emotional problems of patients.

### **(f)**

Periodically, an appropriate committee of the medical staff shall evaluate the

service provided and make appropriate recommendations to the executive committee of the medical staff and administration.